12 Feb 04

Addendum #2

RFP# B03356

Title: Janitorial and Cleaning Supplies and Equipment

Submission Deadline: 26 Feb 04 @ 2:45 PM

- E-mailed vendor questions, and the State's responses, are posted for review.

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Questions & Responses for RFP # B03356 (Janitorial & Cleaning Supplies & Equipment)

1. Given the scope of the RFP and the fact that some suppliers may be responding to both (RFP #B03355 and #B03356), would you consider staggering the due dates to allow for thorough response?

The State considered this issue when setting the original due dates, which is why vendors have been allotted a full 30 days to provide thorough responses to both RFPs.

2. Will the State be making multiple awards to suppliers within any and all categories or will this be a "sole source" award?

Based on Rhode Island's evaluation of vendor proposals, Rhode Island may elect to award all products covered in this RFP to a single vendor, award each category to separate vendors, or award multiple vendors in each category. Although it is the State's general intent to award a single contract pursuant to this offer, the State will award multiple contracts if it is in the best interest of the State.

3. Regarding Section F. Incentives, Discounts and Rebates, Payment Terms on Page 24, would responsibility for payment of monthly invoice be with each individual contract user or would payments be made by a state central location?

Responsibility for payment of monthly invoice will be with each individual contract user.

4. Regarding Pricing Grid C.1 – Floor Care Systems Contract List, on Page 3 of 21:

    a. Is a more detailed definition of UOM available on lines? (Examples: What is case pack? Is EA a single gallon?)

Additional detail for Pricing Grids C.1 and D.1:
Line #11: UOM of EA = 5 gallons
Line #12: UOM of EA = 5 gallons
Line #14: UOM of EA = 2.5 gallons
Line #15: UOM of EA = Case which is (4) x 1 gallon containers
Line #16: UOM of EA = Case which is (4) x 1 gallon containers
Line #18: UOM of EA = 5 gallons
Line #20: UOM of EA = 5 gallons
Line #21: UOM of EA = 5 gallons
Line #22: UOM of EA = 5 gallons
Line #23: UOM of EA = 5 gallons
Line #24: UOM of EA = 5 gallons
Line #25: UOM of EA = 5 gallons
Line #29: UOM of EA = 5 gallons
Line #32: UOM of EA = 5 gallons

      b. What is Manufacturer Name for Lines 7 and 9?

The manufacturer for Lines 7 and 9 is Ecolab/Airkem.

      c.   Will contract users order in UOM specified on proposal? (Example: If Line Item contains 6 EACH per CASE – will contract user order by "EACH" or "CASE" or both?)

Vendors should assume that the UOM specified in the RFP will be the preferred UOM for contract users. However, vendors should also assume that, at times, contract users will order in different UOMs based on their needs at that time.

      d. Is there additional spec information for Line #17 (Anti Fatigue Mat), specifically size?

Additional detail: 36" x 60", Color Black, ½" thick.

5.   Regarding Pricing Grid C.2 – Cleaning Supplies and Mops Contract List, Page 4 of 21:

      a. Is a more detailed definition of UOM available on lines? (Examples: What is case pack? Is EA a single gallon?)

Additional detail for Pricing Grids C.2 and D.2:
Line #2: EA = 1 gallon
Line #3: CASE = 12
Line #4: PKG = 10
Line #17: CASE = (4) x 1 gallon containers
Line #18: CASE = (12) x 32 ounce containers
Line #23: CASE = 9
Line #24: CASE = (12) x 16.5 ounce containers
Line #25: CASE = (12) x 16.5 ounce containers
Line #26: CASE = 12
Line #28: PKG = 150
Line #29: CASE = 5
Line #30: CASE = 12
Line #31: EA = 1 gallon
Line #34: CASE = (6) x 22 ounce containers
Line #35: CASE = (6) x 22 ounce containers
Line #42: CASE = 12
Line #44: CASE = 12
Line #45: CASE = (12) x 18 ounce containers
Line #46: CASE = (12) x 32 ounce containers
Line #51: PKG = 10
Line #61: PKG = 10

    b.   Will contract users order in UOM specified on proposal? (Example: If Line Item contains 6 EACH per CASE – will contract user order by "EACH" or "CASE" or both?)

Please see response to Question 4c.

    c.   Is there additional spec information for Line #50 (Urinal Screen)? Specifically is it a generic, does it contain a deodorant block, or is it scented?

Additional detail: Not a generic, does not contain a deodorant block, cherry fragrance, vinyl

    d.   Is there additional spec information for Line #67 (Wiper), such as size and type of material - is it cellulose, cloth, reinforced, etc.?

Additional detail: Sheet Size 9 ¼" x 15 ½", Color White, Pop Up Box, All Purpose

6.   Regarding Pricing Grid C.4 – Soaps and Detergents Contract List, Page 7 of 21:

    a.   Is a more detailed definition of UOM available on lines? (Examples: What is case pack? Is EA a single gallon?) What is EA (description has 4x1.5LTR) for Line #6?

Additional detail for Pricing Grids C.4 and D.4:
Line #1: CASE = (4) x 1 gallon containers
Line #2: CASE = (4) x 1 gallon containers
Line #6: EA = Case which is (4) x 1.5 liter containers
Line #7: PAIL = pre-measured 250
Line #8: CASE = (4) x 1 gallon containers.
Line #10: CASE = (16) x 450 ml
Line #13: CASE = (4) x 1 gallon containers
Line #14: CASE = (4) x 1 gallon containers
Line #18: CASE = (4) x 1 gallon containers
Line #19: CASE = (4) x 5 pound caps
Line #20: CASE = (4) x 1 gallon containers
Line #21: CASE = (8) x 1.75 pounds
Line #23: CASE = (4) x 1 gallon containers
Line #24: CASE = (4) x 9 pound caps

    b.   Will contract users order in UOM specified on proposal? (Example: If Line Item contains 6 EACH per CASE – will contract user order by "EACH" or "CASE" or both?)

Please see response to Question 4c.

7.   Regarding Pricing Grid C.5 – Plastic Bags & Containers, Page 7 of 21:

        a. What is case pack and weight per case for all plastic bags?

Line #2, 24 x 24: 1000 per case, 9.1 lbs per case
Line #3, 30 x 37: 500 per case, 19.4 lbs per case
Line #4, 33 x 40: 500 per case, 19.5 lbs per case
Line #5, 38 x 60, Black: 200 per case, 27.1 lbs per case
Line #6, 38 x 60, Clear: 200 per case, 27.1 lbs per case
Line #7, 40 x 48: 250 per case, 18.1 lbs per case
Line #8, 43 x 48: 200 per case, 24.5 lbs per case

        b. Line #2 – is plastic bag clear or black?

Line #2, 24 x 24: Clear

        c. Line #9 – dimension reads 43x648? Is color clear or black?

Line #9: Dimension is 43 x 48, Color is Clear.

        d. Do any of the plastic bags have special requirements such as "ties in case"?

Yes, all plastic bags require ties in case.

8.   Acceptable Brands List

        ABL 5565 has been added as addendum for specific items on Pricing Grid C.3 – Paper Products Contract List. Is an Acceptable Brands List available for items on Pricing Grids C.1, C.2, or C.5?

An acceptable brands list is not available for Pricing Grids C.1, C.2 or C.5. Substitute items in RFP responses will be evaluated for acceptability by select end-users from the State.

9.   Regarding Pricing Grids C1 and D1:

        a. Line #1 Product description is incomplete.

Additional detail: Kent, KF1500, 20" Floor Buffer.

        b. Line #7 Manufacturer A-125 isn't recognizable, Description ie: Type of Cleaner, and UOM-ea is this case, gallon, or pail?

Please see response to Question 4b, which provides manufacturer name for this product. UOM for this product is 5-gallon pail.

    c. Line #9 Manufacturer A-464N – who is this? UOM-ea, is this case, gallon, or pail?

Please see response to Question 4b, which provides manufacturer name for this product. UOM for this product is 5-gallon pail.

    d. Line's 11,12,14,15,16,18,20,21,22,23,24,25,29,32. What should the UOM be, case, gallon, or pail?

Please see response to Question 4a.

10.   Regarding Pricing Grids C3 and D3, the acceptable brands list should be part of the RFP.

Please see RFP Addendum #1 for acceptable brands list.

END